

# **\*\*RED ALERT\*\***

## **ATTENTION: THE SHIFT SUPERVISOR**

Account code:..... Dispatched by:.....  
Job No:..... Date:...../...../.....

**Con Note No:.....**

**Destination:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone #: \_\_\_\_\_

### **Description of Consignment**

Total number of pieces: \_\_\_\_\_  
Dimensions: \_\_\_\_\_  
Weight: \_\_\_\_\_

**Service required (please circle):**

1. **RX 9AM** Road 09:00 am delivery weekday
2. **AX 9AM** Air 09:00 am delivery weekday
3. **SAT DEL** Saturday delivery
4. **SDX** Same day delivery
5. **AH** After hours pickup/delivery
6. **UHMP** Pickup/delivery requiring special management

**What EXACTLY is required?**

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**Does the customer require notification of anything? YES / NO**

**If "yes" what exactly needs to be done?**

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