

HOW TO REQUEST A POD ONLINE

A POD image can be quickly and easily obtained from our POD Image Server.

Just complete the following simple steps to achieve this:

Step 1:

Make sure you have your account code and internet password ready. If you do not have a password, contact our Client Services Department in your State and request one. Otherwise send an email to: admin@hunterexpress.com.au and request your password. You may select your own password, however, it is changed routinely in order to provide maximum security.

Step 2:

On the home page, hit the '**Customer Login**' tab and click on the state required.

Step 3:

A screen will now appear prompting you to enter your account code and password. Enter these fields and hit the '**Enter**' tab on your screen.

Step 4:

Once you have signed in, click on '**Track Consignment**' from the menu.

Step 5:

Enter your consignment note number and click on '**Search**'.

Step 6:

If an image of the POD is available, under the sub-heading '**Consignment Images**' there will be a number. Once you click on the number under **Image#**, a POD will appear.